

FORSCHEN IM AUSLAND



**General Information**

**Type:** Study/Research Visit for Master- or Doctoral Theses

**Selection Process:** TU- Advisory Board and Marshall Plan Foundation

**Duration of Stay:** At least 3 Month at the TU Wien

<b>Scholarship Calculation:</b>	90 –119 days (minimum 3 month less than 4 month)		€ 4.000,-
	120-149 days (4 month less than 5month)		€ 5.000,-
	150-194 days ( stay longer than 5 month)		€ 6.000,-
	stays of 195 days and longer	+ Bonus 1x	€ 1.000,-
	Students in Master Programmes	+ Bonus 1x	€ 1.500,-
	Students in Doctoral Programmes	+ Bonus 1x	€ 2.500,-

**Application Deadlines**

- 07.01.2025 - 31.03.2025 / earliest begin of study 01.08.2025
- 01.06.2025 - 30.09.2025 / earliest begin of study 29.01.2026

**Application Documents prior to the stay**

Apply in our [TISS Mobility services](#) - **Mobility Programme/ Others** and upload all the documents as one pdf-file

- CV (in tabular format) + List of Publications (optional) + List of Lectures (optional)
- Transcript of Records/ Diploma Certificate
- **Project Description = 1 Document part a) and b):**
  - a) Letter of Motivation (max. two pages)
  - b) Project description (min. 1 500 words; max. 2 500 words)

**Obligatory structure and order:** Title of Research Project / Supervisor at home university and Supervisor at TU Wien / Short Description of Research Agenda / General Goals / Detailed Description of Research Problem / Methodological Considerations / Workflow / Relevance and expected Results. **If you expect/plan a retention period (max. 3 years allowed) of your research paper after your return, it is obligatory to mention the intended date/period of time**

- **Letter of Invitation** of the TU Wien which confirms a place at University including the exact duration of stay (begin and end of stay not possible on Sundays or holidays)
- **2 Letters of Recommendations** of Professors

### Required Documents after the stay

To be sent to the International Office not later than 3 month after your return

- **Acknowledgment of TU Wien:** Confirms your stay with the exact duration of stay (exclusive travel times)
- **Supervisors' Approval of your Final Report**
- **Retention period requested: Statement of your Supervisor and of the Student**
- **Final Report:** 7,500 words minimum, excluding title page, table of contents and references
- **Field Report** (2 pages maximum), obligatory structure:
  - General impression of your research stay abroad
  - Quality of the host institution
  - Contacts within the host institution, inclusion in the organization
  - Recommendations for future Marshall Plan students and fellows (without E-Mail)
- **Contact E-mail** after completion of research stay
- **Boarding Passes**

### Further Information about


- **Entry and Residence for Students and Researchers in Austria:** <https://oad.at/en/to-austria/entry-and-residence>
- **Accommodation in Vienna:** <https://www.tuwien.at/en/studies/international/incoming-exchange-students/arrival-and-stay/accommodation-in-vienna>
- **Public transport network:** <https://www.wienerlinien.at/web/wl-en>
- **Registration of your place of residence:** <https://oad.at/en/to-austria/scholars/during-your-stay/registration/>
-  [https://twitter.com/AT\\_MarshallPlan](https://twitter.com/AT_MarshallPlan)  <https://www.linkedin.com/company/at-marshallplan>

### Information & Counseling


**Diana Tsenova**

**TU Wien - International Office**

**Student and Staff Exchange Services**

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 <https://www.tuwien.at/studium/international/>

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