

FORSCHEN IM AUSLAND



General Information

Type: Study/Research Visit for Master- or Doctoral Theses in **USA**
Selection Process: TU- Advisory Board and Marshall Plan Foundation
Duration of Stay: At least 3 Month at the Host University (exclusive travel time)

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|---------------------------------|--|------------|-----------|
| Scholarship Calculation: | 90 –119 days (minimum 3 month less than 4 month) | | € 4.000,- |
| | 120-149 days (4 month less than 5month) | | € 5.000,- |
| | 150-194 days (stay longer than 5 month) | | € 6.000,- |
| | stays of 195 days and longer | + Bonus 1x | € 1.500,- |
| | Students in Master Programmes | + Bonus 1x | € 1.500,- |
| | Students in Doctoral Programmes | + Bonus 1x | € 2.500,- |

Application Deadlines

- **1 January - 31 March / earliest begin of study - see web page**
- **1 June - 30 September / earliest begin of study - see web page**

Application Documents prior to the stay

English (all documents), upload in TISS Mobility Services as pdf-files

- **Application Form** online- only via **TISS- Mobility Services**
- **CV** (in tabular format) + List of Publications (optional) + List of Lectures (optional)
- **Transcript of Records/ Diploma Certificate**
- **Begründung (TISS) = Project Description = 1 Document part a) and b):**
 - a) Letter of Motivation (2 pages max.)
 - b) Project description (1,500 words min.; 2,500 words max.)

Obligatory structure and order: Title of Research Project / Supervisor at home university and Supervisor at host university / Short Description of Research Agenda / General Goals / Detailed Description of Research Problem / Methodological Considerations / Workflow / Relevance and expected Results. **If you expect/plan a retention period (Sperr) of your research paper after your return it is obligatory to mention the intended date/period of time (Sperr max. 3 years allowed)**

- **Letter of Invitation** of the Host University which confirms a place at University including the exact duration of stay at the Host University (begin and end of stay not possible on Sundays or holidays)
- **2 Letters of Recommendations** of TU-Professors with venia

Required Documents after the stay

To be sent to the International Office not later than 3 month after your return.

- **Acknowledgment of Host University:** Confirms your stay with the exact duration of stay at the Host University (exclusive travel times)
- **Supervisors' Approval of your Final Report**
- **Retention period requested: Statement of your TU-Supervisor and of the Student**
- **Final Report:** 7,500 words minimum, excluding title page, table of contents and references
- **Field Report** (2 pages maximum), obligatory structure:
 - General impression of your research stay abroad
 - Quality of the host institution
 - Contacts within the host institution, inclusion in the organization
 - Recommendations for future Marshall Plan students and fellows (without E-Mail)
- **Contact E-mail** after completion of research stay
- **Boarding Passes**

Further Information

- Be aware of a 3 month handling time for administrative and visa procedures
- US-Embassy in Vienna: <https://at.usembassy.gov>
- J-1 Visa: <https://travel.state.gov/content/travel/en/us-visas/study/exchange.html>;
<https://j1visa.state.gov/programs/college-and-university-student/>
- DS-2019: The Form DS-2019 or "Certificate of Eligibility for Exchange Visitor (J-1) Status" is the basic document used in the administration of the exchange visitor program. This form permits a prospective exchange visitor to seek an interview at a [U.S. embassy or consulate](#) in order to obtain a J visa to enter the United States.
<https://j1visa.state.gov/participants/how-to-apply/about-ds-2019/>
- Accommodation and insurance: enquire at the host university whether there are any offers or recommendations for you. Insurance is usually cheaper with Austrian insurance companies.
- Austrian Marshall Plan Foundation: <https://www.marshallplan.at>
-  https://twitter.com/AT_MarshallPlan  <https://www.linkedin.com/company/at-marshallplan>

Information & Counseling

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International Office

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