
RESEARCHING ABROAD

TU WIEN - GRANT

for diploma and PhD theses and attending specialist courses abroad as part of a diploma thesis or dissertation (KUWI Grant)

Basic information

- Funding type:** Research grant for diploma thesis or dissertation abroad
- Funding period:** min. 1 month to max. 3 months
- Grant amount:** € 750,- per month for diploma students
€ 850,- per month for PhD students
In the case of project assistants, co-financing from project funds (min. 30%) is mandatory.
- Travel costs:** No travel allowance for Europe and Turkey
€ 580,- for North America, Africa, Russia, Middle East
€ 870,- for Latin America, South East Asia, Japan, Australia, New Zealand
- Awarding body:** TU advisory board

Application deadlines

- 1 December - 15 January
1 April – 15 May
1 September - 15 October

Application and required PDF documents to be submitted before the stay abroad

- **Application form** online - only via **TISS- Mobility Services**
- **CV** (in table format)
- **Current transcript of records or diploma certificate**
- **Justification of the research to be undertaken abroad** (German or English, 3–4 A4 pages with a description of every part of the work for which is the research stay abroad necessary)
- **Letter of recommendation** from two **habilitated** professors of TU Wien
- **Confirmation of admission/invitation letter from the host institution** for a study or research place, **specifying the exact duration of the stay** (German, English)
- **Registration for diploma thesis** (TISS-Screenshot of thesis - status approved);
Announcement of a doctoral thesis signed by the Dean of Academic Affairs (Form: <https://www.tuwien.at/index.php?eID=dumpFile&t=f&f=147117&token=b5e69aca88a07c238bb9ad41479187e358c23049>)
- **Architecture students:** portfolio

Required documentation after the research trip

Must be submitted to the International Office within three months of your return at the latest, otherwise the grant will have to be paid back!

- **Confirmation of stay from the host institution**
- **Work report** of 1–2 A4 pages

Other prerequisites

- **Only one submission** per project is possible.
- Applicants must have legitimate **admission to a degree programme at TU Wien**. The diploma thesis or dissertation must be supervised and completed at TU Wien. The grant cannot be awarded to exchange students (the home university is not TU Wien).
- **Time of application:** The application must be submitted before departure or at the latest at the beginning of the research trip. The research trip must not have been completed at the time of submission (advance planning required).
- **No funding** is granted for stays abroad for the sole purpose of attending a **conference**.
- **Recipients of study grants must** apply to the Austrian Study Grant Authority for a grant for study abroad. In this case, only the difference between the study grant/grant for study abroad and the awarded grant will be paid.
- **Waiving of tuition fees:** Tuition fees are waived for the semester in which the research trip begins. Tuition fees for additional semesters can only be waived in well justified exceptional cases.

Information and personal advice

Diana Tsenova

TU Wien
INTERNATIONAL OFFICE
Service Unit of Student and Staff Exchange Services
Paniglgasse 16, 1040 Wien
Tel +43-1-58801-41557

✉ diana.tsenova@tuwien.ac.at www.tuwien.at/international/