



TECHNISCHE
UNIVERSITÄT
WIEN

Data Protection Information TU Wien DMP Tool

Data protection and ensuring it are important concerns at TU Wien. Personal data are processed in strict compliance with the principles and requirements set forth in the GDPR¹ and the Austrian Data Protection Act, DSG². TU Wien only processes those data required for the purposes intended and at all times endeavours to guarantee the security and accuracy of the data.

Controller:

Rectorate of TU Wien

Karlsplatz 13

1040 Vienna

Data protection officer:

Mag. Christina Thirsfeld

TU Wien

Karlsplatz 13/018, 1040 Vienna

datenschutz@tuwien.ac.at

Our contact data:

Should you have any questions about the processing of your data or any other concerns, please contact the Center for Research Data Management, e-mail: research.data@tuwien.ac.at.

Purpose of data processing

TU Wien DMP Tool is a tool that supports members of TU Wien in creating data management plans (DMPs). A DMP records what research data is generated and how, and what happens to the data during and also after the completion of a project. A DMP helps to plan the research process and to define responsibilities. It is an important tool on the path to Open Science and in the implementation of the FAIR principles, and as such increasingly required in the context of project funding.

TU Wien DMP Tool was developed at TU Wien together with TU Graz as part of the BMBWF-funded project FAIR Data Austria. The tool enables the production of machine-actionable DMPs as well as DMP documents in Word format. TU Wien DMP Tool uses existing information from other systems as far as possible, which contributes to both increasing quality and minimising manual effort in DMP creation.

Personal data is processed when using TU Wien DMP Tool. Login is currently only possible for members of TU Wien via the TU Wien account (TU Single-Sign-On).

Legal basis of data processing

Data processing for the use of TU Wien DMP Tool is based on the required processing of personal data in fulfilment of the employment contract or Article 6, paragraph 1 lit e GDPR (processing is necessary for the performance of a task carried out in the public interest – research and teaching).

¹ General Data Protection Regulation

² Data Protection Act (DSG)



The following personal data is processed in such data processing

For registration:

- Personal data (first and last name)
- Contact data (e-mail address)
- TISS-ID (if available)

In the course of registration, the login service also records the last successful login time for each user.

Users can create, edit, and export content in TU Wien DMP Tool themselves. The tool saves the creator and the time of editing for each of these contents.

Security measures to protect data stored by us

Personal data of users is only stored and processed within the TU Wien DMP Tool and other services of the TU Wien (e.g. TISS). The processed personal data is protected against manipulation, loss, or misuse by extensive technical and organisational measures, which are regularly reviewed and adapted to technical progress.

Categories of recipients of personal data

TU Wien does not transfer data to third parties and/or to a third country (outside the EU/EEA).

Retention period

Personal data that is collected for registration is generally only stored for the duration of the service made available, unless a longer retention period is mandated by statutory regulations.

Your rights in connection with personal data

As data subject of such data processing, you have the following rights in relation to TU Wien:

- the right to information
- the right to rectification
- the right to erasure
- the right to restriction of processing of your data
- the right to data portability
- the right to object

Moreover, as data subject you have the right to complain to the data protection authority about any allegedly inadmissible data processing or about any failure on our part to fulfil our obligations under the GDPR.

General information on data protection is provided by the Austrian Data Protection Authority at <https://www.data-protection-authority.gv.at/>. Data protection information of TU Wien can be found at <https://www.tuwien.at/en/tu-wien/organisation/central-divisions/data-protection-and-document-management/data-protection-at-tu-wien>.

18.10.2022

