



# Data protection information for in-person events and webinars hosted by the Vice Rector's Office for Research and Innovation

Data protection and its safeguarding are key concerns for TU Wien. Personal data is processed in strict compliance with the principles and requirements laid down in the GDPR<sup>1</sup> and in the Austrian DSG<sup>2</sup>. TU Wien only processes the data necessary to achieve the intended purposes and strives at all times to ensure the security and accuracy of data.

## Controller:

TU Wien Rector's Office

Karlsplatz 13

1040 Vienna

## TU Wien Data Protection Officer:

Mag. Christina Thirsfeld

TU Wien

Karlsplatz 13/018

[datenschutz@tuwien.ac.at](mailto:datenschutz@tuwien.ac.at)

## Purposes of data processing

The Vice Rector's Office for Research and Innovation holds information events, funding advice and hearings as face-to-face events and in the form of webinars. Webinars are designed to allow participants to take part in an event without having to be physically present.

Another purpose of the data processing is to send participants further information (e.g. presentation documents, invitations to similar events).

## Which categories of personal data are we processing?

- Audio and video data of the speakers (for webinars)
- Participants' registration data (first name, surname, e-mail address, membership of organisation/company)
- If applicable, photos, audio and video data of the participants and speakers
- If applicable, chat messages sent by the participants and speakers

---

<sup>1</sup> General Data Protection Regulation

<sup>2</sup> Data Protection Act



## Which categories of data subjects are affected by the processing?

- Speakers (TU employees or external parties)
- Participants (TU employees, students, external parties)

## Legal basis of the data processing

This use of personal data is based on Art. 6 (1) (e) GDPR (performance of a task carried out in the public interest) in conjunction with Art. 3 of the University Act 2002, and the use of photos, audio and video data and sending of further information is based on Art. 6 (1) (a) GDPR (consent).

## Categories of recipients of personal data

Personal data processed in connection with face-to-face events and webinars is not usually passed on to third parties.

For events held with our cooperation partner the Vienna Chamber of Commerce, personal data is sent (also electronically) to the cooperation partner for the purpose of organising the event.

The provider of the video conference service Zoom is notified of the above-mentioned data, if applicable, provided that this forms part of the respective data processing agreements.

## Data processing outside the European Union

The provider of the video conference service used by TU Wien, Zoom, is located in the USA. However, the audio and video data is hosted in Germany, as TU Wien uses the "DeutschlandCloud".

TU Wien has concluded data processing agreements with the provider of the video conference service which meet the requirements of Art. 28 GDPR.

## Storage duration

We will store your data for carrying out the event and also beyond such time, as long as statutory retention periods are in force, or as long as legal claims can be asserted against TU Wien, or as long as the corresponding legal basis exists.

## Your rights in connection with personal data

As the subject of this data processing, you have the following rights in relation to TU Wien:

- Right of access
- Right to rectification
- Right to erasure
- Right to restriction of processing
- Right to data portability
- Right to object or right to withdraw consent in relation to photos, audio and video data and the sending of further information





As the data subject, you are also entitled to complain to the Austrian Data Protection Authority about alleged prohibited data processing or non-fulfilment of our obligations under the GDPR.

### **Responsible supervisory authority:**

The responsible supervisory authority is the Austrian Data Protection Authority (DSB), Barichgasse 40-42, 1030 Vienna, tel.: +43 1 52 152-0, e-mail: [dsb@dsb.gv.at](mailto:dsb@dsb.gv.at)

### **Our contact details**

If you have any further questions or concerns regarding the processing of your personal data, please

contact: [datenschutz@tuwien.ac.at](mailto:datenschutz@tuwien.ac.at)

### **Further information about data protection at TU Wien**

You can find general information about data protection from the Austrian Data Protection Authority at <https://www.dsb.gv.at/>.

You can find data protection information from TU Wien at <https://www.tuwien.at/en/tu-wien/organisation/central-divisions/data-protection-and-document-management/data-protection-at-tu-wien>.





## Declaration of consent for producing and publishing photos and audio/video recordings during an event

### Description of the photo(s) / audio or video recording(s)

The photos or audio/video recordings are being taken on: \_\_\_\_\_ (date of the event) at:

\_\_\_\_\_ (name of the event) by:

\_\_\_\_\_ (person/organisation taking the photos/recordings) for the purpose:

\_\_\_\_\_ (specify the purpose of the photos/recordings as specifically as possible, e.g. to be published on the TU website; as advertising for a specific event/field of study; to be used for e-learning programmes)

### Type of publication

The photos or audio/video recordings will be published \_\_\_\_\_

(e.g. on the Internet; on a learning platform (password-protected and accessible to a limited number of users; on COLAB; via live stream (transferred via the Internet, not saved))

### Consent:

I, \_\_\_\_\_ (first name and surname), born on \_\_\_\_\_ hereby declare that I agree that the photos or audio/video

recordings of me described above may be produced and published for the purpose specified and sent to the Vienna Chamber of Commerce as the cooperation partner.

This consent can be withdrawn at any time by contacting the person/organisation taking the photos/recordings (see above) at \_\_\_\_\_.

The withdrawal shall not affect the lawfulness of any processing before this withdrawal.

Place, date: \_\_\_\_\_ Signature \_\_\_\_\_





**Declaration of consent for receiving further information:**

I, \_\_\_\_\_(first name and surname), born on \_\_\_\_\_  
hereby declare that I agree to have further information sent to me.

This consent can be withdrawn at any time at \_\_\_\_\_.

The withdrawal shall not affect the lawfulness of any processing before this withdrawal.

Place, date: \_\_\_\_\_ Signature \_\_\_\_\_

